Corporate Training Catalogue

November 2026 – November 2027

Practical Workplace Learning Solutions

About Us

Talent Connect is a workplace learning and talent development partner specialising in practical skills development, productivity improvement, and employee capability enhancement.

Our trainers bring real-world industry experience, practical solutions, and proven strategies to help organisations address workplace challenges, improve employee performance, and achieve business objectives.

01 Artificial Intelligence & Data Analytics

No.	Programme Title
1	Generative AI for Workplace Productivity
2	AI for Managers: Driving Productivity, Innovation & Smarter Decision-Making
3	AI for Sales & Marketing: From Content Creation to Customer Insights
4	AI Productivity Skills for HR Professionals: ChatGPT, Claude, Canva & Gamma
5	Microsoft Excel (Basic / Intermediate / Advanced)
6	Power BI Dashboard Development for Business Reporting

02 Soft Skills & Professional Development

No.	Programme Title
1	Emotional Intelligence (EQ): Managing Self and Building Better Relationships
2	MBTI for the Workplace: Understanding Personality Styles & Improving Team Collaboration
3	DISC for Workplace Excellence: Building Stronger Relationships and Team Collaboration
4	Color Brain for Leaders: Adapting Communication Styles to Build Stronger Teams
5	Communication Skills: Building Stronger Workplace Connections
6	Time Management & Personal Productivity Excellence
7	Personal Branding & Professional Image Development
8	Influential Communication for Leaders: Public Speaking, Storytelling & Body Language
9	Leadership Excellence: Developing Effective Leaders for the Future
10	Change Management: Adapting and Thriving in Workplace Transformation

Talent Connect Recruitment

HP: 016-933 8662 | E: info@talentconnect.com.my

03 Human Resources & People Development

No.	Programme Title
1	HR for Non-HR Personnel
2	Employment Law Essentials: Practical Compliance for HR Professionals & Managers
3	Strategic Talent Acquisition: From Sourcing to Successful Hiring
4	Professional Recruiter Skills: Building Strong Talent Pipelines & Client Partnerships
5	Effective Interviewing Skills for Hiring Managers: Selecting the Right Talent
6	Future-Ready Learning & Development: Leveraging AI for Skills Gap Analysis and Training Strategy
7	Effective Performance Management for Managers: KPI Setting & Monitoring
8	Total Rewards Strategy: Salary Benchmarking, Pay Structure & Benefits Design
9	Employee Discipline & Domestic Inquiry: Managing Workplace Misconduct Effectively

04 Sales Excellence & Customer Experience Transformation

No.	Programme Title
1	Customer Service Excellence for Frontliners
2	Call Centre Excellence: Effective Communication & Customer Engagement
3	Winning Sales Presentations: Storytelling, Pitching & Influencing Skills
4	Consultative Selling: Discovering Customer Needs & Creating Value
5	Handling Sales Objections & Negotiating with Confidence
6	NLP for the Workplace: Building Rapport & Managing Challenging Conversations

05 Finance, Tax & Payroll

No.	Programme Title
1	Finance for Non-Finance
2	Effective Payroll Management: Accuracy, Compliance & Best Practices
3	Corporate Tax Management & Compliance Excellence
4	Managing SST Compliance: Registration, Calculation & Reporting Requirements
5	e-Invoice Implementation Readiness & Compliance

06 Governance, Risk & Compliance

No.	Programme Title
1	ABAC (Anti-Bribery & Anti-Corruption) Awareness
2	Personal Data Protection Act (PDPA) Awareness

07 Workplace Safety & Occupational Health

No.	Programme Title
1	Safety & Health Committee / OSH Implementation
2	Practical HIRARC Implementation at the Workplace
3	Basic Firefighting & Emergency Response Plan
4	Emergency Response Team (ERT) Awareness Training
5	First-Aid Awareness
6	Forklift Safety and Handling
7	Hearing Conservation
8	Scheduled Waste Management
9	Chemical Management, Spill Drill and Clean Up Training
10	Mental Health Awareness at the Workplace

08 Lean Manufacturing, Supply Chain & Operational Excellence

No.	Programme Title
1	Lean Manufacturing System
2	Kaizen in Manufacturing: Building a Continuous Improvement Culture
3	Process Optimisation & Waste Elimination
4	Business Process Improvement & Operational Transformation
5	7 QC Tools for Manufacturing Improvement
6	Quality Improvement in Manufacturing Operations
7	Problem Solving Methodology for Manufacturing Teams
8	Root Cause Analysis (RCA): Eliminating Recurring Problems
9	PFMEA for Automotive & Aerospace Manufacturing
10	Supervisor in Action: Practical Leadership Skills for Manufacturing Supervisors
11	Industry 4.0 Awareness & Manufacturing Transformation
12	Introduction to Cobot Technology in Manufacturing
13	Value Stream Mapping (VSM): Identifying Waste & Improving Process Flow
14	Lean for Service & Office Operations: Streamlining Workflows & Improving Productivity
15	Six Sigma Green Belt (DMAIC): Data-Driven Problem Solving & Process Improvement
16	Statistical Process Control (SPC): Using Data to Monitor & Reduce Process Variation
17	5S Workplace Organisation: Building Discipline, Safety & Efficiency
18	Logistics & Warehouse Management: Inventory Accuracy, Storage & Delivery Efficiency
19	Strategic Purchasing & Supplier Negotiation: Cost Optimization & Supplier Performance

09 Quality Management, ISO & Governance

No.	Programme Title
1	ISO 9001:2015 Quality Management System: Awareness & Implementation
2	ISO 13485 for Medical Device Manufacturers: Requirements, Compliance & Audit Readiness
3	FDA QMSR Compliance for Medical Device Manufacturers: Transitioning from QSR
4	AI Governance & ISO/IEC 42001: Building a Responsible AI Management System

10 Digital Marketing, Branding & E-Commerce

No.	Programme Title
1	Digital Marketing Strategy & Planning
2	Social Media Marketing & Management
3	Google Ads, Meta Ads & Performance Marketing
4	TikTok Marketing, Advertising & E-Commerce
5	Search Engine Optimization (SEO) & Search Marketing
6	AI-Powered Branding & Digital Content Creation
7	Short-Form Video Marketing with CapCut
8	Marketing Analytics & Campaign Performance Optimization

Training Delivery Options

- **In-house Training**
- **Customised Corporate Programme**
- **Half-Day / Full-Day Programme**
- **Practical Case Studies & Workplace Activities**
- **HRD Corp Claimable Training**

Contact Us

Training Manager: Viki Ong
HP: 016-933 8662 | Email: info@talentconnect.com.my